

**10 October 2012**

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**AREA COMMITTEE MEETING CYCLE.**

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**1.0 SUMMARY**

1.1 This report outlines the proposed cycle of meetings for the Oban, Lorn and the Isles Area Committee from October 2012 until March 2013.

**2.0 RECOMMENDATION**

2.1 Members are asked to agree the outlined cycle of Area Committee, Local Area Committee Planning Group and Business Day meetings as detailed below.

**3.0 DETAIL**

3.1 Oban Lorn and the Isles Area Committee will continue with the agreed cycle of meetings, such that Area Committees will take place on the morning of the second Wednesday of October, December and February.

Community Planning Group meetings will take place quarterly, in the afternoon of the second Wednesday in December and March.

Business meetings will take place in the morning of the second Wednesday of November, January and March.

Pre agenda briefings will take place two weeks before the Area Committee. The cycle of meeting dates is detailed below

<b>Pre Agenda Briefing</b>	<b>Venue/time</b>	<b>Agenda Issue</b>	<b>AREA COMMITTEE</b>	<b>Venue</b>	<b>Start time</b>
Wed 26 <sup>th</sup> September	Corran Hall 10.30	Wed 3 October	Wed 10 October	Corran Halls	10.30
Wed 28 <sup>th</sup> November	Corran Hall 10.30	Wed 5 December	Wed 12 December	Corran Halls	14.30
Wed 30 <sup>th</sup> January	Corran Hall 10.30	Wed 6 February	Wed 13 February	Corran Halls	10.30

<b>Pre Agenda Briefing</b>		<b>Agenda Issue</b>	<b>BUSINESS DAY</b>	<b>Venue</b>	<b>Start time</b>
Wed 31 October	Corran Hall 10.30	Wed 7 Nov	Wed 14 November	Corran Halls	10.30
Wed 19 December	Corran Hall 11.30	Wed 9 January	Wed 16 January	Corran Halls	10.30
Wed 27 February	Corran Hall 10.30	<b>Tue 5 March</b>	<b>Tue 12 March</b>	Corran Halls	10.30

<b>Pre Agenda Briefing</b>		<b>Agenda Issue</b>	<b>COMMUNITY PLANNING GROUP</b>	<b>Venue</b>	<b>Start time</b>
Wed 7 <sup>th</sup> Nov	Corran Hall 10.30	Wed 14 Nov	Wed 12 December	Corran Halls	18.30
Wed 6 <sup>th</sup> Feb	Corran Hall 10.30	Wed 13 Feb	Wed 13 March	Corran Halls	2.00

#### **4.0 IMPLICATIONS**

Policy: None  
 Financial: None  
 Personnel: None  
 Equal Opportunities: None

For further information contact: Shirley MacLeod, Area Governance Manager 01369 707134

Date: 29 August 2012